

ATTENDANCE & GRADES

PLEASE READ: REGULAR ATTENDANCE IS REQUIRED!

- ALL students MUST be in attendance on the last day of Summer School (except for courses designed to be online). We are unable to accommodate any extenuating circumstances.
- It is unnecessary for parents/guardians to call the office during Summer School to report a student absence. There are no "authorized" absences.
- Students will be marked absent if they are not present when their class begins. Parents/guardians will receive an automated email/call on the day of the absence.
- Parents/guardians will be able to view their student's daily attendance records on the Infinite Campus Parent-Student Portal.
- Any student absent three (3) days from an enrichment course or an academic year course will be withdrawn with no credit awarded, regardless of the reason for the absence, including half absences accrued from tardiness. Attendance policies for grade recovery and credit recovery courses will be set by the teacher.
- Students who elect to accumulate absences beyond the stated policy will lose all credit for the summer course(s) attempted. Please do not ask for special consideration.

Pass-Fail Grades

Any Summer School course that is not required as a prerequisite for other courses or for graduation may be taken as pass-fail. You must turn in a signed 24-25 Pass/Fail Request Form. Please read the excerpts pertaining to Summer School. The deadline to turn in this form is June 12, 2025 at 12:00pm for Term 1 classes and July 3 at 12:00pm for Term 2 classes. It must be signed by a parent/guardian. You must receive approval from a Summer School Principal to take a course as pass/fail. Forms can be emailed to Julie Freeney at jfreeney@dist113.org.

Auditing A Course

Auditing a course is a privilege which may be granted to a student in special circumstances. District 113 rules and regulations apply regardless of how many days the student attends the course. To audit a course, please contact a Summer School principal with your request prior to registering for the course. Responses to audit requests will be provided prior to the beginning of Summer School. Completing a course for audit will result in a final grade of "AU" (for audit) on the report card and transcript. This grade indicates the course was taken for enrichment purposes only. No academic credit will be assigned for this work and it will not meet any graduation requirements.

Report Cards and Transcripts

Report cards and transcripts will only be available on the Infinite Campus Parent-Student Portal (select Reports, then Transcripts) by Tuesday, July 29, 2025. Report cards/transcripts will not be mailed home.

ATTENDANCE & GRADES

Pass-Fail Grades

Any Summer School course that is not required as a prerequisite for other courses or for graduation may be taken as pass-fail. You must turn in a signed 24-25 Pass/Fail Request Form. Please read the excerpts pertaining to Summer School. The deadline to turn in this form is June 12, 2025 at 12:00pm for Term 1 classes and July 3 at 12:00pm for Term 2 classes. It must be signed by a parent/guardian. You must receive approval from a Summer School Principal to take a course as pass/fail. Forms can be emailed to Julie Freeney at jfreeney@dist113.org.

Auditing A Course

Auditing a course is a privilege which may be granted to a student in special circumstances. District 113 rules and regulations apply regardless of how many days the student attends the course. To audit a course, please contact a Summer School principal with your request prior to registering for the course. Responses to audit requests will be provided prior to the beginning of Summer School. Completing a course for audit will result in a final grade of "AU" (for audit) on the report card and transcript. This grade indicates the course was taken for enrichment purposes only. No academic credit will be assigned for this work and it will not meet any graduation requirements.

Report Cards and Transcripts

Report cards and transcripts will only be available on the Infinite Campus Parent-Student Portal (select Reports, then Transcripts) by Tuesday, July 29, 2025. Report cards/transcripts will not be mailed home.

Infinite Campus

You must use the Infinite Campus School Store for all course and bus transportation registrations.

To access the Infinite Campus school store, click the "Infinite Campus" logo icon in the upper right-hand corner of the high school webpage. You will need an Infinite Campus Portal Account to access the school store. If you have any questions regarding Summer School registrations, please contact Julie Freeney at jfreeney@dist113.org.

Mail or Walk-In Payments

We do not accept paper registrations. You must register online through the Infinite Campus school store. If paying by check, payments must be made in full at the bookstore. These registrations will be processed manually based upon seat availability. We do not accept credit card orders over the phone.

REGISTRATION

To enroll your child in Summer School, please complete the Staff Registration Google Form as these will be processed manually based upon seat availability. Staff registrations are available to immediate family members only. Check your district email for the Staff Registration Form.

Out-of-District Students

Students who live in District 113 receive priority for enrollment in Summer School. We highly recommend parents/guardians discuss the course(s) with their high school counselor before contacting the Summer School office.

Out-of-district students will need to register by filling out the Out-of-District Registration google form. Once completed, you will be contacted within 24 – 48 hours with further information on how to complete your registration. A signed Computer Authorization Form (AUP) and the Township High School District 113 Emergency Forms must be turned in prior to the first day of Summer School

Out-of-district students may submit registrations, but they will not receive confirmation of enrollment until after Friday, May 30, 2025. Course schedules will be made available on the Infinite Campus Parent-Student Portal prior to the first day of Summer School.

Tuition Assistance

Students who have already qualified for free books and lunch (FRAM) for the current school year will qualify for tuition assistance and will not be charged for tuition or books for their Summer School classes. The fee waiver will be applied automatically upon check-out from the Infinite Campus Store. Students should see their counselor for more information about this assistance. If you are not eligible for FRAM, but may require additional assistance, please speak with your Counselor for the Summer School office. If you are a student with a disability, please contact the Special Education office at 630.235.2200 for more information.